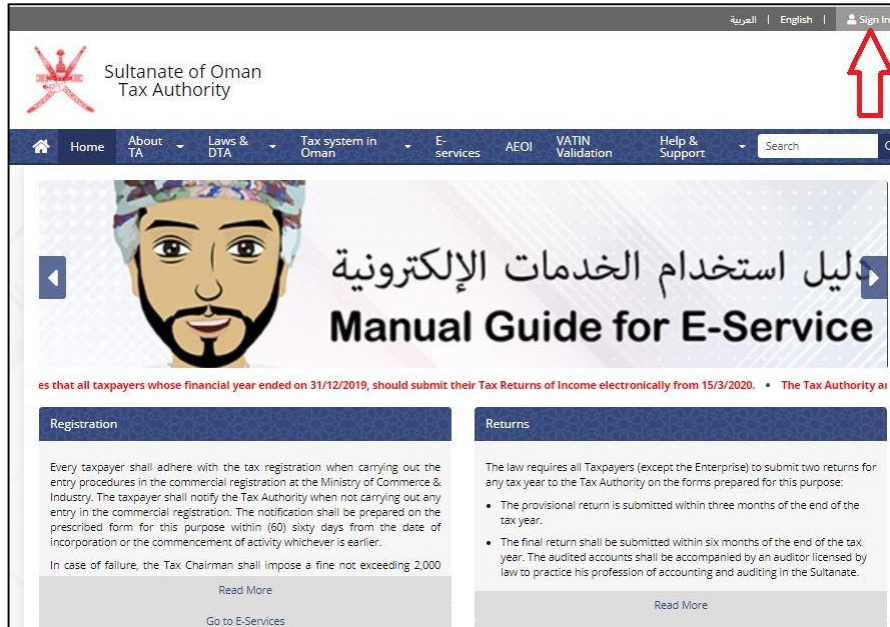


# EXCISE NEW PRODUCT REQUEST – PORTAL

**Note: Only Excise registered taxpayers (EXTIN) can register the new product through the online portal.**

## 1- Sign-in



## 2- Login with username & password or ID card /PKI



### 3- Select taxpayer as “Excise Manager” and then select E-Services.

The screenshot shows the website interface for the Sultanate of Oman Tax Authority. At the top, there is a header with the logo and name of the authority, and a navigation bar with various menu items. The 'E-services' menu item is highlighted with a red box and a red arrow pointing down. Another red arrow points up to a dropdown menu in the top right corner that is currently open, showing 'Excise' and 'OM1E000070...'. Below the navigation bar, there is a large banner with the text 'الضريبة الانتقائية' (Excise Tax) and 'Excise Tax'. Below the banner, there are two main sections: 'Registration' and 'Returns'. The 'Registration' section contains text about tax registration procedures and a fine for failure. The 'Returns' section contains text about the requirement to submit tax returns and a list of requirements for provisional and final returns.

### 4- Select “Excise New Product Request” (#10)

The screenshot shows a menu titled 'Taxpayer portal eServices'. The menu items are numbered 1 through 16. Item 10, 'Excise New Product Request', is highlighted with a red box and a red arrow pointing to it. The other items are: 1. Representation Rights, 2. Excise Details, 3. Claims and Payments, 4. Excise Returns, 5. Additional Tax Waivers, 6. Excise Applications, 7. Excise Refund Applications, 8. Taxpayer Registration, 9. Excise product standard prices, 10. Excise New Product Request, 11. Taxpayer List, 12. Excise Transitional Return, 13. Correspondence, 14. Taxpayer's representatives list, 15. Feedback, and 16. Excise Warehouse Licenses.

## 5- Select “New product request”

Sultanate of Oman  
Tax Authority

Home About TA Home Laws & DTA Tax system in Oman E-services AEOI VATIN Validation Help & Support Search

### Excise new product request

**New product request**

Document No.	Document Date	Product group	HS Code	Item Code	Description	Status
<input type="text"/>	<input type="text"/>	[All]	<input type="text"/>	<input type="text"/>	<input type="text"/>	[All]

[Find](#)

Your search did not produce any results

## 6- Enter details related to product and select “Save Draft”.

### Excise new product request

Document No.: Document Date: 02/09/2021 ExTIN | Person: OM1E000073334 | نزوى للصناعات الغذائية  
Document Type: Excise Product Request Document Status:

Application Form

#### New Product Details

\* Product group: Sweetened Drinks

\* HS Code: 20093112

\* Brand: BRAND

\* Unit of Measurement: Unit

\* Item description in English: Brand flavor shape size |

\* Item description in Arabic: Brand flavor shape size |

\* Retail price per Unit of Measurement: 0.200

We hereby undertake to comply with the retail price mentioned above, and the company shall bear any legal consequences if it has proven otherwise.

[Cancel](#) [Save Draft](#)

**NOTE:** Item description should be in following format:

**Brand name, flavor, shape of the product, size and type of product**

**E.g: AL MARAI ORANGE 200ML TETRA PAK JUICE**

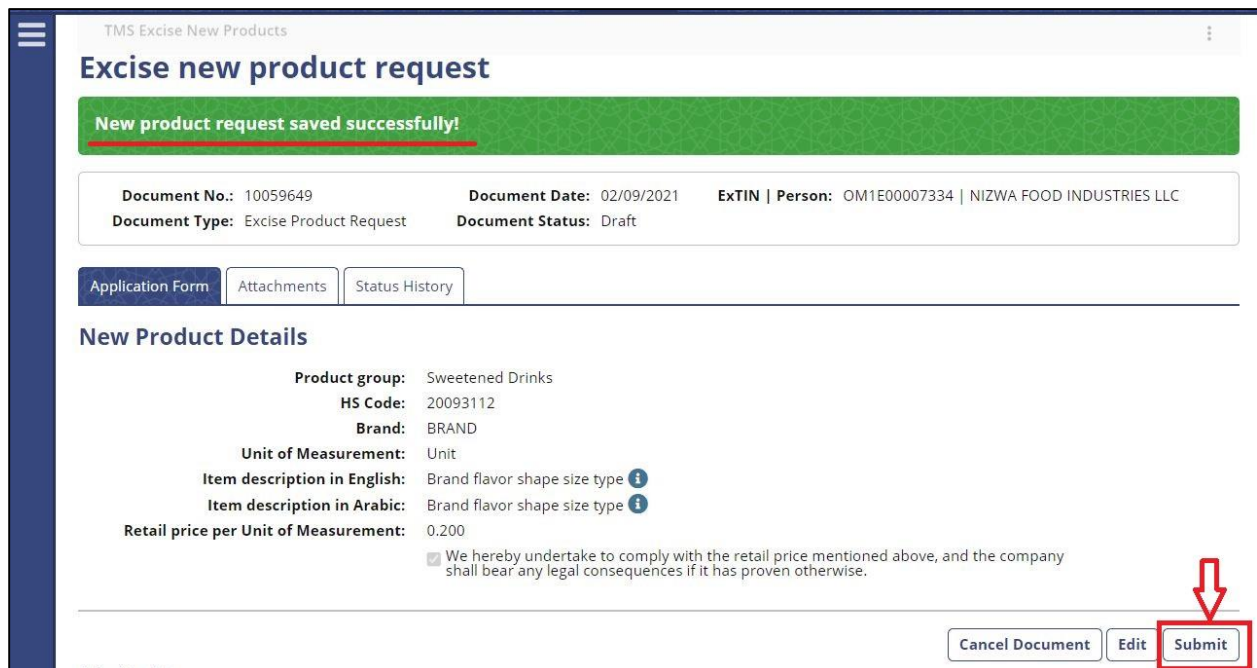
7- In “Attachment Tab” Upload Purchase invoice of the product

8- After uploading the document, select “Application Form” and “Save Draft”



The screenshot shows a web interface with three tabs: "Application Form", "Attachments", and "Status History". The "Attachments" tab is selected and highlighted with a red box. Below the tabs, the word "Attachments" is displayed. On the right side, there is a button labeled "Add new attachment" with a red arrow pointing down to it. Below this button is a table with two columns: "Attachment Name" and "Document File". At the bottom left, there is a link that says "Back to list".

8- Select “Submit”



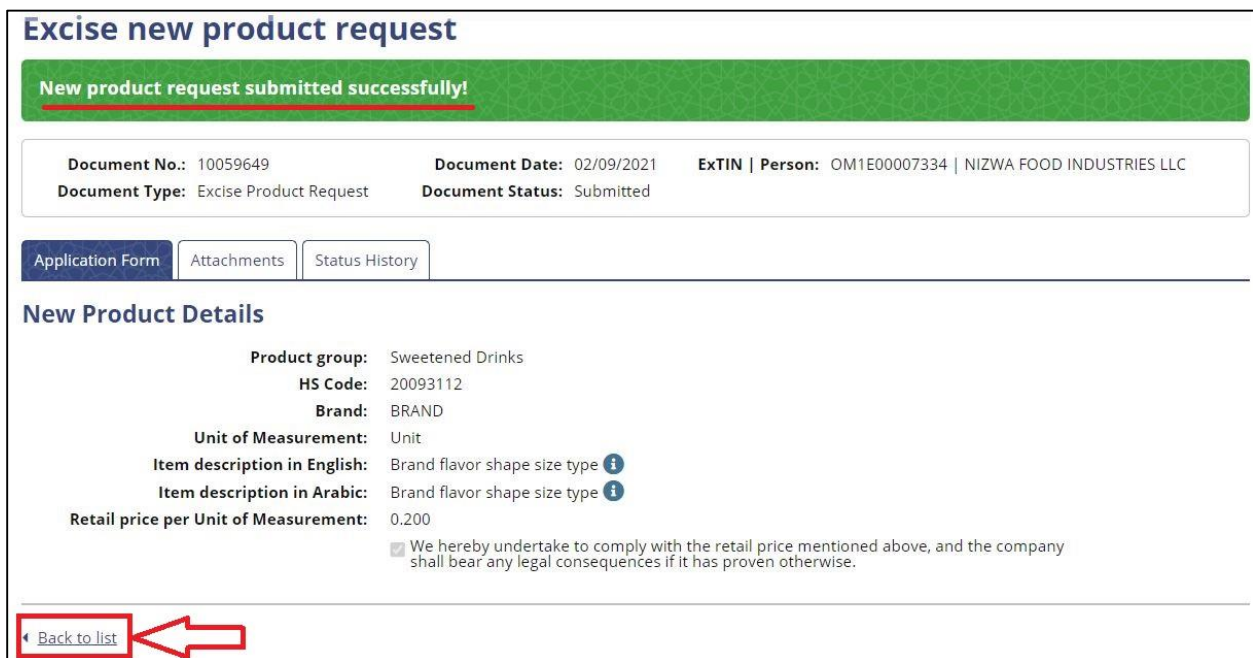
The screenshot shows a web interface for "TMS Excise New Products". The main heading is "Excise new product request". A green banner at the top says "New product request saved successfully!". Below this, there is a summary section with the following information: Document No.: 10059649, Document Date: 02/09/2021, ExTIN | Person: OM1E00007334 | NIZWA FOOD INDUSTRIES LLC, Document Type: Excise Product Request, and Document Status: Draft. Below the summary, there are three tabs: "Application Form", "Attachments", and "Status History". The "Application Form" tab is selected. Under the heading "New Product Details", the following information is displayed: Product group: Sweetened Drinks, HS Code: 20093112, Brand: BRAND, Unit of Measurement: Unit, Item description in English: Brand flavor shape size type (with an info icon), Item description in Arabic: Brand flavor shape size type (with an info icon), and Retail price per Unit of Measurement: 0.200. At the bottom, there is a checkbox with the text "We hereby undertake to comply with the retail price mentioned above, and the company shall bear any legal consequences if it has proven otherwise." and three buttons: "Cancel Document", "Edit", and "Submit". The "Submit" button is highlighted with a red box and a red arrow pointing down to it.

## 9. Select “Submit”



A dialog box titled "Submit" with a "Close" button in the top right corner. The main text asks "Are you sure you want to submit?". At the bottom right, there are two buttons: "Cancel" and "Submit". The "Submit" button is highlighted with a red rectangular box, and a red arrow points down towards it.

## 10- Select “Back to list” to view the status of the product



**Excise new product request**

**New product request submitted successfully!**

**Document No.:** 10059649      **Document Date:** 02/09/2021      **ExTIN | Person:** OM1E00007334 | NIZWA FOOD INDUSTRIES LLC  
**Document Type:** Excise Product Request      **Document Status:** Submitted

Application Form   Attachments   Status History

**New Product Details**

**Product group:** Sweetened Drinks  
**HS Code:** 20093112  
**Brand:** BRAND  
**Unit of Measurement:** Unit  
**Item description in English:** Brand flavor shape size type ⓘ  
**Item description in Arabic:** Brand flavor shape size type ⓘ  
**Retail price per Unit of Measurement:** 0.200

We hereby undertake to comply with the retail price mentioned above, and the company shall bear any legal consequences if it has proven otherwise.

[◀ Back to list](#) ←



## 11- Status of the Request “Submitted”

**Excise new product request**

[New product request](#)

Document No.	Document Date	Product group	HS Code	Item Code	Description	Status	
<input type="text"/>	<input type="text"/>	[All]	<input type="text"/>	<input type="text"/>	<input type="text"/>	[All]	<a href="#">Find</a>
10059649	02/09/2021	Sweetened Drinks	20093112		Brand flavor shape size type	Submitted	<a href="#">View</a>

1 Display: 1-1 | Total: 1

Status “ Approved” , product have been added successfully and item code of the product mentioned

**Excise new product request**

[New product request](#)

Document No.	Document Date	Product group	HS Code	Item Code	Description	Status	
<input type="text"/>	<input type="text"/>	[All]	<input type="text"/>	<input type="text"/>	<input type="text"/>	[All]	<a href="#">Find</a>
10059649	02/09/2021	Sweetened Drinks	20093112	118110	Brand flavor shape size type	Approved	<a href="#">View</a>

1 Display: 1-1 | Total: 1

Status of the product “Refused” and select “View” in order to check the reason of the refusal.

### Excise new product request

New product request

Document No.	Document Date	Product group	HS Code	Item Code	Description	Status	
<input type="text"/>	<input type="text"/>	[All]	<input type="text"/>	<input type="text"/>	<input type="text"/>	[All]	Find
10059652	02/09/2021	Sweetened Drinks	12345678		flavor shape size type	Refused	View
10059651	02/09/2021	Carbonated drinks	12345678	118111	flavor shape size type	Approved	View
10059649	02/09/2021	Sweetened Drinks	20093112	118110	Brand flavor shape size type	Approved	View

1 Display: 1-3 | Total: 3

### Excise new product request

**Document No.:** 10059652      **Document Date:** 02/09/2021      **EXTIN | Person:** OM1E00007334 | NIZWA FOOD INDUSTRIES LLC  
**Document Type:** Excise Product Request      **Document Status:** Refused

Application Form   Attachments   Status History

#### New Product Details

**Product group:** Sweetened Drinks  
**HS Code:** 12345678  
**Brand:** BRAND  
**Unit of Measurement:** Unit  
**Item description in English:** flavor shape size type ⓘ  
**Item description in Arabic:** Flavor shape size type ⓘ  
**Retail price per Unit of Measurement:** 0.500

We hereby undertake to comply with the retail price mentioned above, and the company shall bear any legal consequences if it has proven otherwise.

#### Refusal details

**Reason:** BRAND NAME NOT MENTIONED