



إمارات تاكس  
EMARATAX

Process submitted VAT Voluntary Disclosure - Resubmit  
Voluntary Disclosure - User Manual

Date: Oct 2022

Version 1.0.0.0

**Private and Confidential**

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## Document Control Information

### Document Version Control

Version No.	Date	Prepared/Reviewed by	Comments
1.0	01-Oct-22	Federal Tax Authority	User Manual for EmaraTax Portal



## Annexure Section







The below are the list of User manuals that you can refer to

S. No	User Manual Name	Description
1	Register as Online User	This manual is prepared to help you navigate through the Federal Tax Authority (FTA) website and create an EmaraTax account with the FTA.
2	Manage online user profile	This manual is prepared to provide you an understanding on Login process, user types, forgot password and modify online user profile functionalities.
3	User Authorisation	This manual is prepared to provide you an understanding on Account Admin, Online User, and Taxable Person account definitions and functionalities.
4	Taxable person dashboard	This manual is prepared to help the following 'Taxable person' users to navigate through their dashboard in the Federal Tax Authority (FTA) EmaraTax Portal: <ul style="list-style-type: none"> <li>• Registered for VAT</li> <li>• Registered for Excise</li> <li>• Non-registered Taxpayer</li> <li>• Tax Group</li> <li>• Warehouse Keeper</li> <li>• Freight Forwarder/VAT Clearing Company (TINCO)</li> <li>• Excise Tax Clearing Company (TINCE)</li> </ul>
5	Link TRN to email address	This manual is prepared to help you navigate through the Federal Tax Authority (FTA) website to Link TRN to New Email Address.



## Navigating through EmaraTax

The Following Tabs and Buttons are available to help you navigate through this process

Button	Description
<b>In the Portal</b>	
 <b>User types</b>	This is used to toggle between various personas within the user profile such as Taxable Person, Tax Agent, Tax Agency, Legal Representative etc
	This is used to enable the Text to Speech feature of the portal
<b>English</b> عربي	This is used to toggle between the English and Arabic versions of the portal
	This is used to decrease, reset, and increase the screen resolution of the user interface of the portal
	This is used to manage the user profile details such as the Name, Registered Email address, Registered Mobile number, and password
	This is used to log off from the portal
<b>In the Business Process application</b>	
<b>Previous Step</b>	This is used to go the Previous section of the Input Form
<b>Next Step</b>	This is used to go the Next section of the Input Form
<b>Save as Draft</b>	This is used to save the application as draft, so that it can be completed later
	This menu on the top gives an overview of the various sections within the. All the sections need to be completed in order to submit the application for review. The Current section is highlighted in Blue and the completed sections are highlighted in green with a check

The Federal Tax Authority offers a range of comprehensive and distinguished electronic services in order to provide the opportunity for taxpayers to benefit from these services in the best and simplest ways. To get more information on these services Click [Here](#)



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## Introduction



This manual is prepared to help the VAT Taxpayer navigate through the EmaraTax portal and to guide them on resubmission of VAT Voluntary Disclosure incase the FTA Officer has requested for additional information.



## EmaraTax Login Page

الهيئة الاتحادية للضرائب  
FEDERAL TAX AUTHORITY

عربي -A A +A

Welcome to the new e-CTS

Welcome to the Federal Tax Authority

**New Here?**

If you are not registered, please signup here.

Sign Up

**Login with FTA account**

Email Address  
vatreturns@gmail.com

Password  
.....

[Forgot password?](#)

Enter Security Code  
048088 048088

Login

**Login with your Emirates ID**

UAE Pass provides single trusted digital identity solution for service providers

الهوية الرقمية  
UAE PASS

Login With UAE PASS



- You can login into the EmaraTax account using your login credentials or using UAE Pass. If you do not have an EmaraTax account, you can sign-up for an account by clicking the 'sign up' button. If you have forgotten your password, you can use the "forgot password" feature to reset your password.
- If you login via your registered email and password, on successful login, the EmaraTax online user dashboard will be displayed. If you had opted for 2 factor authentication, you will be required to enter the OTP received in your registered email and mobile number to successfully login.
- If you wish to login via UAE Pass, you will be redirected to UAE Pass. On successful UAE Pass login, you will be redirected back to the EmaraTax online user dashboard.



## User Type Selection

Step	Action
(1)	Click here to select the user type

Step	Action
(1)	Select the Taxable Person tile









الهيئة الاتحادية للضرائب  
FEDERAL TAX AUTHORITY

vatreturns@gmail.com

What are you looking for?

User Type عربي -A A +A

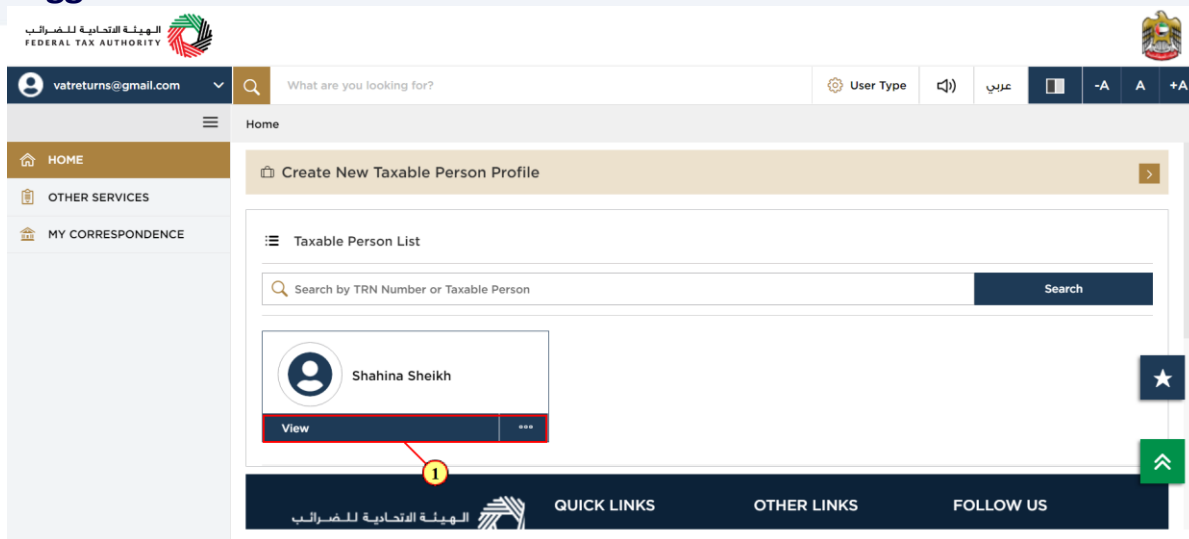
Please select the relevant purpose(s) for using e-CTS portal

 Taxable Person <input checked="" type="checkbox"/>	 Tax Agents <input type="checkbox"/>	 Tax Agencies <input type="checkbox"/>	 Special Refunds <input type="checkbox"/>
---	--	--	---

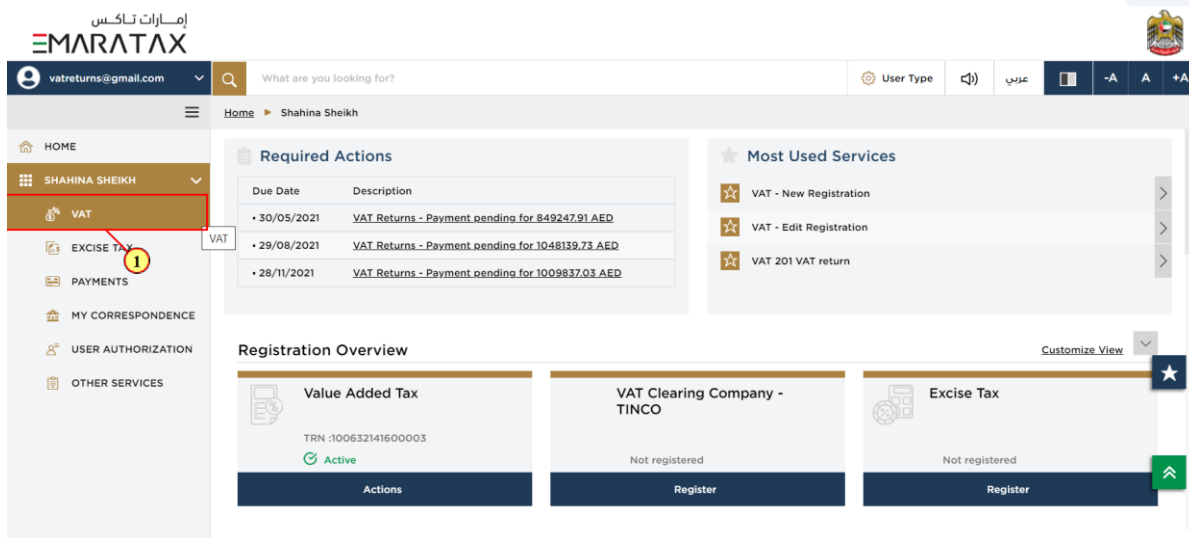
Proceed

Step	Action
(1)	Click on 'Proceed' to proceed to the Taxable Person

## Logged in User Dashboard



Step	Action
(1)	Click here to view the Taxable Person dashboard



Step	Action
(1)	Click here to access the VAT module.



## VAT Module

إمارات تاكس  
EMARATAX

vatreturns@gmail.com

What are you looking for?

User Type عربي

Home > Shahina Sheikh > VAT

HOME

SHAHINA SHEIKH

VAT

EXCISE TAX

PAYMENTS

MY CORRESPONDENCE

USER AUTHORIZATION

OTHER SERVICES

Search

My Favorites

Returns & Refunds

My Filings

VAT Return

0 Not filed

View All

VAT 311

VAT Refunds

0 Total Requests

View All

Create New

VAT Other Services

VAT Administrative Exceptions

Step	Action
(1)	Click here to view all you VAT Return filing.



## My Filings Dashboard

vatreturns@gmail.com | What are you looking for? | User Type | عربي | -A | A | +A

Home > Shahina Sheikh > VAT > My Filings - VAT Return

**My Filings**

Type	VAT Reference Number	Period From	Period To	Original Return Due Date	Tax Year End	Submitted Date	Net VAT Position	Status	Action
VAT Return	300000019339	01/06/2022	31/08/2022	26/10/2022	28/02/2023	04/11/2022	3,132,055.65	Submitted	***
VAT Return	300000019300	01/03/2022	31/05/2022	28/06/2022	28/02/2023	29/10/2022	1,996,623.50	Submitted	***
Voluntary Disclosure	300000019204	01/12/2021	28/02/2022	28/03/2022	28/02/2022	18/11/2022	2,016,776.80	Additional Information	***
Voluntary Disclosure	300000007233	01/09/2021	30/11/2021	28/12/2021	28/02/2022		-814,603.90	VD Draft	***

**QUICK LINKS**  
[tax.gov.ae](#)  
[Help Center \(Coming Soon\)](#)  
[Glossary](#)

**OTHER LINKS**  
[What's New](#)  
[FAQs](#)  
[Contact Us](#)  
[Complaints and Inquiries](#)

**OUR LOCATION**  
 Emirates Property Investment Company Building, P.O. Box 2440, Abu Dhabi, U.A.E  
 Central Park Business Towers



This dashboard displays information related to your VAT Return and VAT Voluntary disclosures.

vatreturns@gmail.com | What are you looking for? | User Type | عربي | -A | A | +A

Home > Shahina Sheikh > VAT > VAT Return

**My Filings**

Type	VAT Reference Number	Period From	Period To	Original Return Due Date	Tax Year End	Submitted Date	Net VAT Position	Status	Action
VAT Return	300000019339	01/06/2022	31/08/2022	26/10/2022	28/02/2023	04/11/2022	3,132,055.65	Submitted	***
VAT Return	300000019300	01/03/2022	31/05/2022	28/06/2022	28/02/2023	29/10/2022	1,996,623.50	Submitted	***
Voluntary Disclosure	300000019204	01/12/2021	28/02/2022	28/03/2022	28/02/2022	18/11/2022	2,016,776.80	Additional Information	***
Voluntary Disclosure	300000007233	01/09/2021	30/11/2021	28/12/2021	28/02/2022		-814,603.90	VD Draft	***

**QUICK LINKS**  
[tax.gov.ae](#)  
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[Glossary](#)

**OTHER LINKS**  
[What's New](#)  
[FAQs](#)  
[Contact Us](#)  
[Complaints and Inquiries](#)

**OUR LOCATION**  
 Emirates Property Investment Company Building, P.O. Box 2440, Abu Dhabi, U.A.E  
 Central Park Business Towers



You can add a new column to the table or filter the declarations by its Return type and status. You can also search for VAT VD by reference number.



vatreturns@gmail.com

What are you looking for?

User Type عربي -A A +A

Home > Shahina Sheikh > VAT > VAT Return

HOME  
SHAHINA SHEIKH  
VAT  
EXCISE TAX  
MY PAYMENTS  
MY CORRESPONDENCE  
USER AUTHORIZATION  
OTHER SERVICES

### My Filings

Type	VAT Reference Number	Period From	Period To	Original Return Due Date	Tax Year End	Submitted Date	Net VAT Position	Status	Action
VAT Return	300000019339	01/06/2022	31/08/2022	26/10/2022	28/02/2023	04/11/2022	3,132,055.65	Submitted	***
VAT Return	300000019300	01/03/2022	31/05/2022	28/06/2022	28/02/2023	29/10/2022	1,996,623.50	Submitted	***
Voluntary Disclosure	300000019204	01/12/2021	28/02/2022	28/03/2022	28/02/2022	18/11/2022	2,016,776.80	Additional Information	***
Voluntary Disclosure	300000007233	01/09/2021	30/11/2021	28/12/2021	28/02/2022		-814,603.90	VD Draft	View <sup>1</sup> Edit

**QUICK LINKS**  
[tax.gov.ae](#)  
[Help Center \(Coming Soon\)](#)  
[Glossary](#)


**OTHER LINKS**  
[What's New](#)  
[FAQs](#)  
[Contact Us](#)  
[Complaints and Inquiries](#)

**OUR LOCATION**  
 Emirates Property Investment  
 Company Building, P.O. Box  
 2440, Abu Dhabi, U.A.E  
 Central Park Business Towers

Step	Action
(1)	Click on ellipsis to view the Voluntary Disclosure or to edit the Voluntary Disclosure



## Instructions and Guidelines

 These are the instructions and guidelines which detail key information such as required templates, supporting documentation, eligibility criteria and the expected time to complete the Voluntary Disclosure.

Step	Action
(1)	Click on 'Back' to go back to the previous page



Step	Action
(1)	Mark the checkbox to confirm that you have read and understood the instructions and guidelines.

Step	Action
(1)	Click on 'Start' to proceed to file the VAT Voluntary Disclosure.



## VAT Voluntary Disclosure

Filing Period	VAT Return Period: 01/12/2021 - 28/02/2022	VAT Stagger: Stagger 2 - Quarterly (Mar to Feb)	VAT Return Due Date: 28/03/2022	Tax Year End: 28/02/2022
---------------	---	--	------------------------------------	-----------------------------

Officer Notes  
Provide accurate information

View/Add notes

Previous Step Compare Filings View Previous Filings Next Step



-The progress bar displays the number of steps required to complete the VAT VD. The step you are currently in is highlighted in blue. Once you progress to the next section successfully, the previous step will be highlighted in green.

Filing Period	VAT Return Period: 01/12/2021 - 28/02/2022	VAT Stagger: Stagger 2 - Quarterly (Mar to Feb)	VAT Return Due Date: 28/03/2022	Tax Year End: 28/02/2022
---------------	---	--	------------------------------------	-----------------------------

Officer Notes  
Provide accurate information

View/Add notes


Previous Step Compare Filings View Previous Filings Next Step



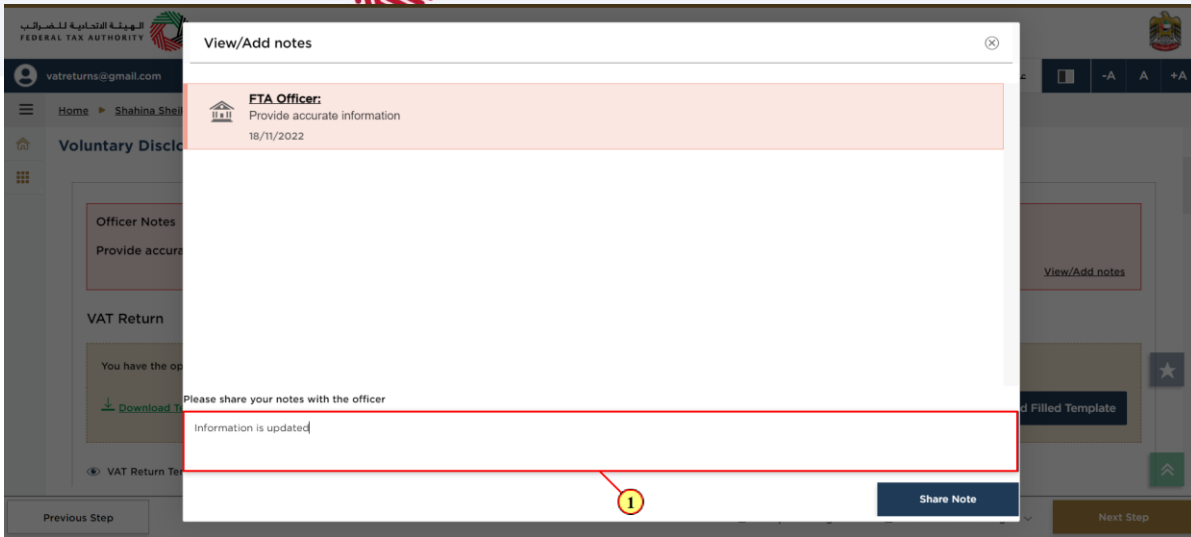
This section displays the filing period details based on the selected VAT Return.



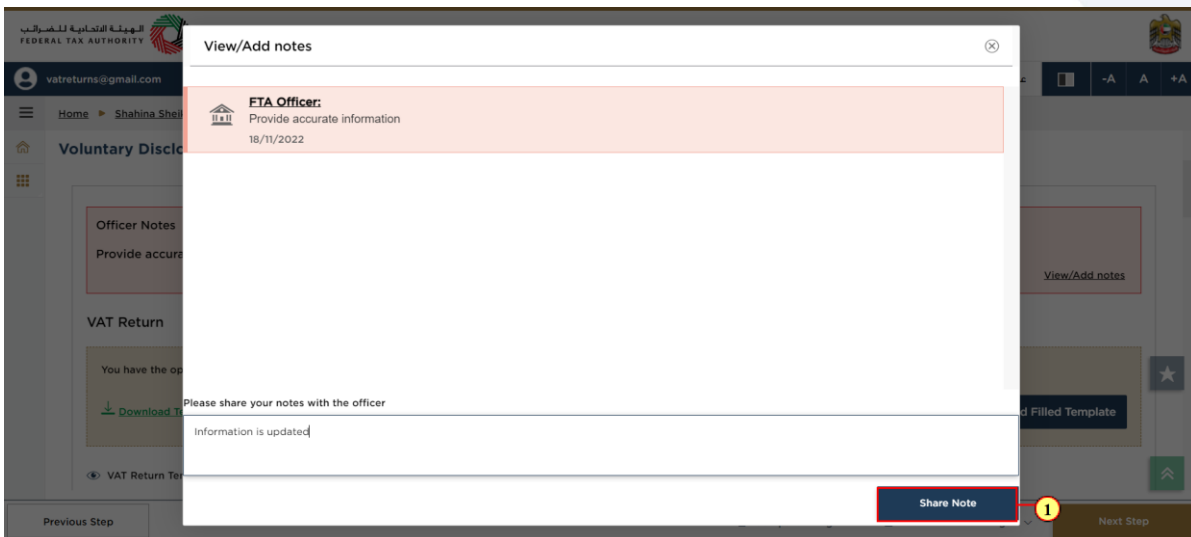


 Update the application with the information requested by the FTA officer – For example, upload additional supporting documents, correct any incorrect details in the application.

Step	Action
(1)	Click on 'View/Add notes' to add notes back to Tax officer.



Step	Action
(1)	Enter notes that need to be shared with FTA officer



Step	Action
(1)	Click on 'Share Note'.



The screenshot shows the 'Voluntary Disclosure (VD)' page. Under the 'VAT Return' section, there is a message: "You have the option to file returns offline. You can download the template given below and then upload it after filing as mentioned in the template." Below this message, the 'Download Template' button is highlighted with a red box and a circled '1'. Other elements include 'Officer Notes', 'Upload Filled Template', and navigation buttons like 'Previous Step' and 'Next Step'.

Step	Action
(1)	Click here to download the offline template which can be used to file your returns. The downloaded template is an exact replica of the online form. The disabled or greyed out cells will be auto calculated.

The screenshot shows the 'Voluntary Disclosure (VD)' page. Under the 'VAT Return' section, the 'Upload Filled Template' button is highlighted with a red box and a circled '1'. Other elements include 'Officer Notes', 'Download Template', and navigation buttons like 'Previous Step' and 'Next Step'.

Step	Action
(1)	Click on 'Upload Filled Template' to file your return using the offline facility.



vatreturns@gmail.com

Home > Shahina Sheikh > VAT > My Filings - VAT Return

### Voluntary Disclosure(VD)

VAT Return Template.xlsx [Clear table](#)

VAT on Sales and All Other Outputs

Hide/Show old amounts

Description	Amount (AED)	VAT Amount (AED)	Adjustment (AED)
1a Standard rated supplies in Abu Dhabi	20,000.00	1,000.00	0.00
1b Standard rated supplies in Dubai	0.00	0.00	0.00

Previous Step [Compare Filings](#) [View Previous Filings](#) Next Step

Step	Action
(1)	Once the upload is complete, click here to download the uploaded template

vatreturns@gmail.com

Home > Shahina Sheikh > VAT > My Filings - VAT Return

### Voluntary Disclosure(VD)

VAT Return Template.xlsx [Clear table](#)

VAT on Sales and All Other Outputs

Hide/Show old amounts

Description	Amount (AED)	VAT Amount (AED)	Adjustment (AED)
1a Standard rated supplies in Abu Dhabi	20,000.00	1,000.00	0.00
1b Standard rated supplies in Dubai	0.00	0.00	0.00

Previous Step [Compare Filings](#) [View Previous Filings](#) Next Step

Step	Action
(1)	Click here to clear the amounts in the table below



vatreturns@gmail.com

Home > Shahina\_Sheikh > VAT > My Filings - VAT Return

### Voluntary Disclosure(VD)

VAT Return Template.xlsx [Clear table](#)

VAT on Sales and All Other Outputs

Hide/Show old amounts

Description	Amount (AED)	VAT Amount (AED)	Adjustment (AED)
1a Standard rated supplies in Abu Dhabi	20,000.00	1,000.00	0.00
	20,000.00	1,000.00	0.00
	0.00	0.00	0.00

Previous Step [Compare Filings](#) [View Previous Filings](#) Next Step

Step	Action
(1)	Click here to display the values that were previously declared in your VAT Return or VAT VD.

vatreturns@gmail.com

Home > Shahina\_Sheikh > VAT > My Filings - VAT Return

### Voluntary Disclosure(VD)

1a Standard rated supplies in Abu Dhabi	20,000.00	1,000.00	0.00
	20,000.00	1,000.00	0.00
1b Standard rated supplies in Dubai	0.00	0.00	0.00
	0.00	0.00	0.00
1c Standard rated supplies in Sharjah	0.00	0.00	0.00
	0.00	0.00	0.00

Previous Step [Compare Filings](#) [View Previous Filings](#) Next Step

The bottom boxes display the values that have been previously declared and the top box displays the new figures that you would like to declare.



Step	Action
(1)	Enter the values for the standard rates supplies in the correct corresponding Emirate box.

Step	Action
(1)	Enter the values for Box 2



Voluntary Disclosure(VD)

2 Tax refunds provided to tourists under the Tax Refunds for tourists scheme	-	0.00	-	0.00	<a href="#">View Details</a>
3 Supplies subject to reverse charge provisions	9,000.00		450.00		<a href="#">Edit Details</a>
4 Zero rated supplies	2,000.00				
5 Exempt Supplies	1,000.00				

Step	Action
(1)	Click here to view the invoice details received from Planet Tax Free.

Voluntary Disclosure(VD)

2 Tax refunds provided to tourists under the Tax Refunds for tourists scheme	-	0.00	-	0.00	<a href="#">View Details</a>
3 Supplies subject to reverse charge provisions	9,000.00		450.00		<a href="#">Edit Details</a>
4 Zero rated supplies	2,000.00				
5 Exempt Supplies	1,000.00				

Step	Action
(1)	Click here to view the invoice details received from Planet Tax Free.



Voluntary Disclosure (VD)

2 Tax refunds provided to tourists under the Tax Refunds for tourists scheme	-	0.00	-	0.00	<a href="#">View Details</a>
3 Supplies subject to reverse charge provisions	9,000.00		450.00		<a href="#">Edit Details</a>
4 Zero rated supplies	2,000.00				
5 Exempt Supplies	1,000.00				

Previous Step 1 Update Filings View Previous Filings Next Step

Step	Action
(1)	Fill box 4 & box 5 with amount.

Voluntary Disclosure (VD)

6 Goods imported into the UAE	41,257,542.00	2,036,326.80	<a href="#">View Details</a>
7 Adjustments to goods imported into the UAE	0.00	0.00	
8 Totals	41,289,542.00	2,037,776.80	0.00

VAT on Expenses and All Other Inputs

Description	Amount (AED)	VAT Amount (AED)	Adjustment (AED)
9 Standard rated expenses	400,000.00	20,000.00	0.00

Previous Step Compare Filings View Previous Filings Save as Draft Next Step

Step	Action
(1)	Click here to get the detailed view of Goods imported into the UAE.





vatreturns@gmail.com | What are you looking for? | User Type | عربي | -A | A | +A

Home > Shahina\_Sheikh > VAT > My Filings - VAT Return


### Voluntary Disclosure(VD)

6 Goods imported into the UAE	41,257,542.00	2,036,326.80	<a href="#">View Details</a>
7 Adjustments to goods imported into the UAE	0.00	0.00	
8 Totals	41,289,542.00	2,037,776.80	0.00

#### VAT on Expenses and All Other Inputs

Description	Amount (AED)	VAT Amount (AED)	Adjustment (AED)
9 Standard rated expenses	400,000.00	20,000.00	0.00

Previous Step | Compare Filings | View Previous Filings | Save as Draft | Next Step

 Box 7 should be used if the information that is prepopulated in Box 6 regarding goods imported into the UAE is incomplete or incorrect. In such case, use this box to make adjustments accordingly.

vatreturns@gmail.com | What are you looking for? | User Type | عربي | -A | A | +A

Home > Shahina\_Sheikh > VAT > My Filings - VAT Return


### Voluntary Disclosure(VD)

6 Goods imported into the UAE	41,257,542.00	2,036,326.80	<a href="#">View Details</a>
7 Adjustments to goods imported into the UAE	0.00	0.00	
8 Totals	41,289,542.00	2,037,776.80	0.00

#### VAT on Expenses and All Other Inputs

Description	Amount (AED)	VAT Amount (AED)	Adjustment (AED)
9 Standard rated expenses	400,000.00	20,000.00	0.00

Previous Step | Compare Filings | View Previous Filings | Save as Draft | Next Step

 Box 8 is the total box 1 to box 7 which is your total output for the Tax Period.



vatreturns@gmail.com What are you looking for? User Type عربي

Home > Shahina\_Sheikh > VAT > My Filings - VAT Return

### Voluntary Disclosure(VD)

9 Standard rated expenses	400,000.00	20,000.00	0.00
	10,000.00	500.00	0.00
10 Supplies subject to the reverse charge provisions	20,000.00	1,000.00	0.00
	0.00	0.00	
11 Totals	420,000.00	21,000.00	0.00
	10,000.00	500.00	0.00

Previous Step Compare Filings View Previous Filings Next Step

Step	Action
(1)	Enter the amount, corresponding VAT amount and adjustment amount for your standard rated expenses for the period.

vatreturns@gmail.com What are you looking for? User Type عربي

Home > Shahina\_Sheikh > VAT > My Filings - VAT Return

### Voluntary Disclosure(VD)


9 Standard rated expenses	400,000.00	20,000.00	0.00
	10,000.00	500.00	0.00
10 Supplies subject to the reverse charge provisions	20,000.00	1,000.00	0.00
	0.00	0.00	
11 Totals	420,000.00	21,000.00	0.00
	10,000.00	500.00	0.00

Previous Step Compare Filings View Previous Filings Next Step


Step	Action
(1)	Enter the amount and corresponding VAT amount for supplied that are subject to reverse charge provisions



Category	Input	Output	Payable
9 Standard rated expenses	400,000.00	20,000.00	0.00
10 Supplies subject to the reverse charge provisions	20,000.00	1,000.00	0.00
<b>11 Totals</b>	<b>420,000.00</b>	<b>21,000.00</b>	<b>0.00</b>

 Box 11 is auto-calculated and displays your total inputs for the Tax Period

Category	Value (AED)
12 Total value of tax due for the period (AED)	2,037,776.80
13 Total value of recoverable tax for the period (AED)	21,000.00
14 Payable tax for the period (AED)	2,016,776.80

 Box 12 displays the total output tax for the period. Box 13 displays the total input tax for the period and box 14 displays the payable and/or refundable tax for the period.



Step	Action
(1)	Click here to select the reason for Voluntary Disclosure and select the date on which the error was identified

Step	Action
(1)	Click on 'Add' button or drag & drop your files to upload supporting documents. On successful upload of document, the Add button will be highlighted in green



Step	Action
(1)	Select 'Yes' if you have reported amounts using the Profit Margin Scheme

Step	Action
(1)	Click on 'Previous' to go back to the previous section



Step	Action
(1)	Click on 'Compare filings to compare your filings

Step	Action
(1)	Click on 'View previous filings' to view your previous filings



vatreturns@gmail.com What are you looking for? User Type عربي -A A +A

Home > Shahina\_Sheikh > VAT > My Filings - VAT Return

### Voluntary Disclosure(VD)

Reason for Voluntary Disclosure: Incorrect Tax Return

Date on which the error was identified: 21/11/2024

Upload supporting documents

Add/View() Drag files here

Max File size : 15 MB | Formats : PDF, DOC, XLS, XLSX, JPG, JPEG, PNG | Max. No. of files : 3

Profit Margin Scheme

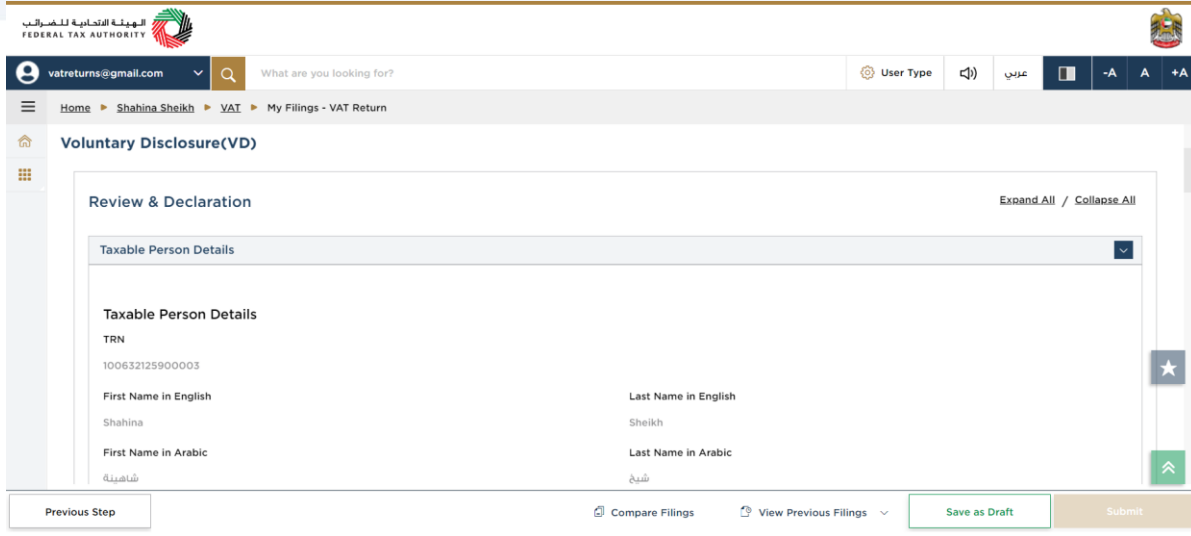
Did you apply the Profit Margin Scheme in respect of any supplies made during the tax period?


Yes  No

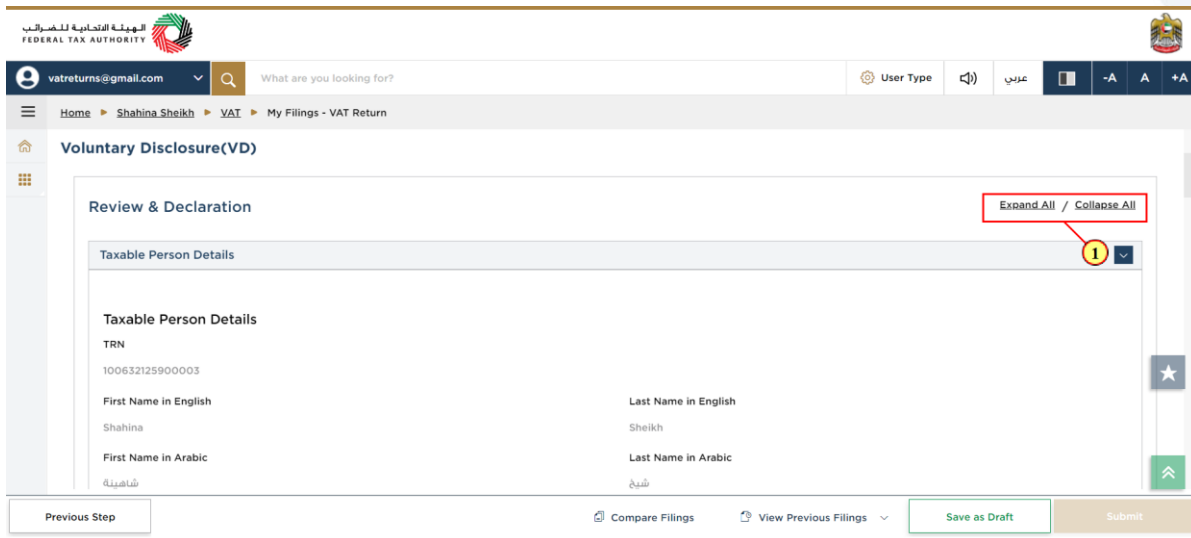
Previous Step Compare Filings View Previous Filings Next Step

Step	Action
(1)	Click on 'Next Step' to proceed to the next section

## Review & Declaration



 This section displays your completed returns and allows you to review it prior to submission



Step	Action
(1)	Click here to expand/collapse all steps at once






Step	Action
(1)	Click here to expand or collapse each section

Step	Action
(1)	Click on each step to review every section



 The Declaration details are taken from your VAT registration currently held by the FTA

Step	Action
(1)	Mark the checkbox to confirm that information provided is true, accurate and complete on this returns screen



vatreturns@gmail.com

What are you looking for?

User Type عربي User types

Home > Shabina\_Sheikh > VAT > My Filings - VAT Return

### Voluntary Disclosure(VD)

**Declaration**

First Name in English: Noorul

Last Name in English: Azim

First Name in Arabic: نورول

Last Name in Arabic: عازم

Country Code: +971 ( United Arab Emirates )

Phone Number: 987234567

Email ID: vatreturns@gmail.com

Date of Submission: 18/11/2022

I declare that all information provided is true, accurate and complete to the best of my knowledge and belief.

Previous Step

Compare Filings View Previous Filings

Save as Draft Submit

Step	Action
(1)	Click on 'Submit' to submit the VAT Voluntary Disclosure.



## Acknowledgement

**Voluntary Disclosure(VD)**

**Application Submitted Successfully** ● In - Progress

TRN : 100632125900003

Registrant's Name : Shahina Sheikh

Reference Number : 30000019204

Submission Date : 18 November 2022


VAT Return Period: : 01/12/2021 - 28/02/2022

VAT Stagger: : Stagger 2 - Quarterly (Mar to Feb)

Due Date: : 28 March 2022

Tax Year End : 28 February 2022

Return Amount : AED 2,016,776.80

 You have successfully submitted the voluntary disclosure!  
Make a note of the transaction number for future references. You can also access this Voluntary disclosure from the VAT 201 return tile, within the VAT module.

VAT Stagger: : Stagger 2 - Quarterly (Mar to Feb)

Due Date: : 28 March 2022

Tax Year End : 28 February 2022

Return Amount : AED 2,016,776.80

Due Amount : AED 1,237,672.90

**What's next**

- Following the submission of your VAT voluntary disclosure, the reported payable tax must be settled within the due date. Delay in payment would result in a late payment penalty.
- Processing your application:
  - Your application will now be reviewed by the FTA. Once the application is reviewed it will either, approved or additional information will be requested or, in some cases, may have to reject the application.
  - If we require additional information to assist with our review, you will need to provide the information requested and resubmit your application in order for us to continue processing your application.
  - If otherwise your application was rejected, you may re-submit but only once you have resolved the matters brought to your attention.
- The status of your application in the dashboard will be updated accordingly. You can check the status of your application at any time by logging into the EmaraTax portal.

For any inquiry or assistance, please contact us on: Within UAE: 600509994 | Outside UAE: +971 600509994 Email us at info@tax.gov.ae

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Step	Action
(1)	Click on 'Back to Dashboard' to go back to dashboard.



vatreturns@gmail.com

What are you looking for?

User Type عربي -A A +A

Home > Shahina\_Sheikh > VAT > VAT Return

VAT Stagger: : Stagger 2 - Quarterly (Mar to Feb)

Due Date: : 28 March 2022

Tax Year End : 28 February 2022

Return Amount : AED 2,016,776.80

Due Amount : AED 1,237,672.90

**What's next**

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Step	Action
(1)	Click on 'Download' to download a copy of voluntary disclosure submission acknowledgement



## Correspondences



### After submission of the VAT Voluntary Disclosure, VAT Taxpayer receives the following correspondences:

- Voluntary Disclosure submission acknowledgement
- Voluntary Disclosure acknowledged or rejection notification
- Additional information notification (only if FTA requires more information to assist with their review of your VAT Return)

Thank you